

Wednesday 10 September, 10.30 -1.30 Chairman's Office World Museum

Present:

Katy Archer (Chair), Chrissy Partheni, Michael McGregor, Raya Savani, Heather Dowler, Steve Garland, Alex Walker.

| Item | Minute | Action |
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| 1. | <p>Apologies Apologies: Rachel Knight, Joanne Chamberlain.</p> <p>KA informed the Board that Penny Asquith Evans has resigned from the Board this September due to work and family commitments</p> <p>The NWFED will need to recruit a Director with financial responsibility, soon Deadline for submitting the accounts is the 31st of December.</p> <p>KA welcomed in the meeting Alex Walker from the Harris Museum and Art Gallery. Alex is the new MA NW representative.</p> | <p>KA to forward the advert to the Board for approval</p> |
| 2 | <p>Minutes of last meeting (June2014)</p> <p>KA confirmed that Museum Development North West has allocated a sum of £3000 for the NWFED to develop further its business plan. KA has contacted Phil Benton from Counterculture for the development of the session.</p> <p>The Board agreed that improvement to the web will be at this point and before the development of the NWFED strategic plan minimal.</p> <p>The survey monkey questionnaire had very little response (13 respondents) and it will need to be resent again. The Board proposed that it is embedded on emails this time.</p> <p>28th November the date for the next meeting</p> | <p>KA to speak to her contacts for updating the web.</p> <p>CP and SG</p> |

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| 3. i. | <p>Next steps from Strategic development day:</p> <p>KA has discussed with Phil Benton from Counter Cultures the planning of the NWFED's next steps session and the required consultation with the Board. The half day will be funded by Museum Development North West.</p> <p>KA to check with Alex Bird from Museum Development North West that the VAT charge for the consultant can be paid by the grant.</p> <p>KA has already been interviewed by Phil. Proposed day could be either the 21st of October although the Chair suggested that we try to achieve attendance by all Board Directors. Alternative day could be the 28th of November.</p> <p>CP to forward to Phil evaluation from the networking events</p> | <p>KA</p> <p>All to note</p> <p>CP</p> |
| 3. ii | <p>The announcement for the next round of Museum Development money will be on the 17th of September. NWFED is included in the funding proposal by Museum Development North West.</p> | <p>All to note</p> |
| 3. iii | <p>Recruitment of new members</p> <p>As a result of the success of the last event in June, new institutional and individual members were recruited.</p> <p>CP noted that the Board Director needs to identify institutions they are going to ask to join out of the circulated museums accredited list circulated after the June meeting.</p> <p>MMcG to approach institutions in Cumbria.</p> | <p>All to note</p> <p>McG</p> |

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| 3. iv | <p>NWFED events</p> <p>The last event before the summer was the 24 of June at MOSI on Moving heavy objects. The event attracted different professionals and new institutions and individuals have joined as a result: Pioneers Museum in Rochdale, Museum of Wigan Life, Ellesmere Port Boat Museum, Mellor Archaeological Trust.</p> <p>Planning for the new round of events is under way with a Day on Health and Well Being at the Atkinson on the 12th of November, the possibility of a Museums Change Lives event on the 8th of January in Liverpool. Other ideas discussed included, a highlights visit to the new Whitworth art Gallery in the new years, merchandise opportunities for raising income, and decanting practice as well as exhibition planning.</p> <p>Alex suggested running events based on Sustainable Improvement Fund's successes and case studies and drawing from Pennine Lancashire partnership</p> | CP |
| 3.v | <p>Feedback from HD, McG and RS was received with regards to the improvement of the website. CP to circulate the list of desirable changes. The Board agreed to make only the necessary changes to the website at this point. KA and CP to pursue free lance contacts.</p> | |
| 3.vi | <p>3. Skills for the Future</p> <p>SG fed back on the Skills for the Future celebration event and the emotional responses of the participants to the project. The HLF representative attended and commented on</p> | |

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| | <p>the impact and legacy of the project. The last evaluation to be produced in October. A blog about the day was included in the last NWFED newsletter and the website.</p> <p>SG to speak to Mary Kenny about disseminating best practices either through an event or through the NWFED website.</p> | SG |
| 3.vii | <p>Updates from local fora: MMcG attended the last Cumbria Forum and informed the group about the Cultural Destinations project in collaboration with Visit England. Helen Ivory is the Interim manager for the Cumbria Museums Forum</p> <p>KA to find out about next GMF meeting and to discuss who is best to represent the NWFED in these meetings.</p> <p>There were no updates from Cheshire forum as there is no representative from the Board in this forum,</p> <p>KA provided an update of the Manchester Museums Consortium and the commissioning of the economic study for culture for the Local Partnership Agreements. The opening of the Whitworth is scheduled in October and Sally MacDonald has taken over as the Director of MOSI.</p> | KA |
| 3.viii | <p>Information reports All the information reports on membership, finance and website were accepted.</p> | |
| | <p>AOB KA will attend the 17 September Funding Fair at People's History Museum No representation for the 21st October children and young people event</p> <p>HD is attending the next SIF meeting on the 17th of October</p> <p>MA conference: there will be a discussion with the different federations .KA to circulate ideas and proposals for funding</p> | <p>All to note</p> <p>HD</p> <p>KA</p> |



giving a voice to museum
people in the North West

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| | collaborations with the other Federations. | |
| | Dates for next meetings 28 th November 10.30- 1.00 venue to be confirmed 21 st January, 10.30- 1.00, venue to be confirmed 18 March, 10.30- 1.00, venue to be confirmed 6 May, 10.30-1.00, venue to be confirmed | |